



POLICY INDEX

Status	Title	Date updated	To be checked
Adopted	Child and Vulnerable Adult Protection	Feb 2012	Nov 2012
	Next date for CRB checks Jenny Sarah Craig Relevant Volunteers Have all staff and volunteers seen the updated policy Check the incident log book		Mar 2012 Mar 2013 July 2011 Mar 2012 July 2012 Monthly
Adopted	Code of Conduct	Sep 2008	May 2012
	Check the incident log book		Monthly
Adopted	Comments, Compliments and Complaints	Apr 2011	May 2012
	Visitors aware of procedure Check the incident log book		monthly
Removed	Criminal Records	Sep 2008	
Adopted	Diversity	Apr 2011	May 2012
	Have all staff and volunteers seen the updated policy		July 2011
Adopted	Environmental Policy	Apr 2011	Feb 2013
	Have all staff and volunteers seen the updated policy		July 2011
Adopted	Equal Opportunities	Apr 2011	Feb 2013
	Have all staff and volunteers seen the updated policy		July 2011
Adopted	Food Policy	Sep 2008	Feb 2013
	Everyone aware of policy		
Adopted	Health and Safety	June 2011	June 2012
	Have all staff and volunteers seen the updated policy Equipment checked bi-annually Check the incident log book		July 2011 Apr 2012 monthly
Adopted	Induction	Sep 2008	July 2011



Dunton Community Garden Group

Registered charity no. 1113186

	Everyone aware of policy		
Adopted	Lettings	Dec 2010	Dec 2011
	No checks needed		
Adopted	Personal Information	Sep 2008	Feb 2013
	All staff aware of policy		
Adopted	Recruitment of ex-offenders	Sep 2008	Feb 2013
	No checks needed		
	Sickness/Absence - not ready for review		
	All staff aware of policy		
Adopted	Financial Reserves	Apr 2011	Apr 2012
	No checks needed		